



August 17, 2009

The Deficit Reduction Act of 2005 requires that we educate vendors, contractors and employees about the False Claims Act and AssistedCare's policies and procedures for detecting and preventing fraud, waste, and abuse.

AssistedCare is committed to conducting its business of home and community healthcare services, in an open, honest and ethical environment. In compliance with the Deficit reduction Act of 2005, AssistedCare's policies and procedures state that it is a violation of the False Claims Act for anyone to knowingly present or cause to be presented a false or fraudulent claim for payment or approval for services by the Government. Potential violations can result in civil penalties.

Anyone who has knowledge of an actual or potential violation of the False Claims Act or any other federal or state law, policy or procedure and any employee or individual who provides care, treatment or services and who has concerns about the safety or quality of care provided in the organization, is encouraged to promptly report the issue to any one of AssistedCare's Office Managers or anonymously, by requesting to leave a confidential message in the mailbox of Heather Weeks, RN, Compliance Officer and Chief Operating Officer.

Additionally, any employee or individual may report concerns to The Joint Commission when AssistedCare has not adequately prevented or corrected problems that can have or have had, a serious adverse impact on clients. To contact the Joint Commission, call 1-800-994-6610 or email [complaint@jointcommission.org](mailto:complaint@jointcommission.org) .

AssistedCare welcomes and encourages the assistance of our staff and community to participate in this requirement. Individuals who, in good faith, report potential violations of the False Claim Act or any law or policy, will be protected from any formal or informal disciplinary action, retaliation, or discrimination.

Thank you for your attention to this matter,

Heather Weeks, RN, COO  
Compliance Officer  
Chief Operating Officer  
AssistedCare Management Group  
(910) 332-2346 x 212